

**Jersey College for Girls Parents' Association**  
**Minutes of a Committee Meeting held on Tuesday 13<sup>th</sup> October 2015**

**Members Present:**

Cathy Keir ("CK") - Chair  
Carl Howarth ("CH") – School Principal  
Sandra Noel ("SN") - Treasurer  
Allison Soulsby ("AS") – Minute Secretary  
Alexa Blampied ("AB")  
Sally-Ann Carter ("SAC")  
Vivien St George ("VSG")  
Ruth Siodlak ("RS")

**Apologies for absence:**

Stephen Whale ("SW") – Hon. Auditor  
Peter Marett ("PM") – Assistant Head Teacher  
Leanda Guy ("LG") – Foundation Director  
Janet Hodges ("JH") – Prep Rep  
Jane Blakeley ("JB")  
Sandra Costard ("SC")  
Lyn Vidler ("LV")  
Annie Le Quesne ("ALQ")  
Becky Spears ("BS")  
Mel Le Boutillier ("MLB")

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**Welcome**

CK welcomed everyone to the Meeting.

**Approval of Minutes from meeting held on 14 September 2015**

CK explained that the Meeting held on the 14<sup>th</sup> September was actually 'inquorate' and therefore undertook a quick recap of some of the matters discussed.

It was suggested and agreed that the PA took a break from the '200 Club' this year as it is increasingly challenging to sell tickets outside the PA Committee.

It was agreed to focus PA efforts on obtaining quality raffle prizes and selling raffle tickets at this year's school production from 8-10 December. Volunteers are required for each of the three nights to sell tickets from approximately 6.00/6.30pm until the end of the interval.

CH advised that he, with his colleagues prepare a "wish or shopping" list of items that the school/students would value receiving so that fundraising activities could be targeted and the purpose better communicated to students/parents/supporters.

**Matters Arising from previous Minutes**

No matters arising from previous minutes.

**Treasurer's Report**

Covered in AGM held on 13<sup>th</sup> October.

**Association of Jersey Charities ("AJC")**

Covered in AGM held on 13<sup>th</sup> October and AS advised there was no further update to report.

**Foundation Update**

Covered in AGM held on 13<sup>th</sup> October.

CH suggested that the PA might wish to talk to the Treasurer of the Foundation, Pippa Bastiman (Mother of Katie in Year 13), about being Co-opted onto the PA as a representative to maintain a link between the two entities. CK agreed to follow this up.

### **Forthcoming/Proposed Fundraising Events**

School Production: 8-10 December 2015:      Raffle prizes required  
Raffle ticket selling volunteers required

Consider a daytime school event such as a scavenger hunt at Easter: Aim to raise awareness and participation amongst the girls themselves.

Consider a PTA awareness event – particularly around Year 6 transition. Consider sending PA information out with the school formal induction pack.

### **Any Other Business**

CH advised that he had received a request from a group of student engineering enthusiasts who wished to purchase a “build your own Drone Kit” at a cost of £127 and asked if the PA would be prepared to support this request. It was agreed the PA would support this and would reimburse the school upon request.

### **Date for the Next Meeting**

Tuesday 17<sup>th</sup> November 2015 at 6.30pm in The Dome.