

Jersey College for Girls Parents' Association
Minutes of a Committee Meeting
held on Wednesday 11th January 2017

Members Present:

Cathy Keir ("CK") - Chair
Allison Soulsby ("AS") – Minute Secretary
Sandra Noel ("SN") – Treasurer
Sally-Ann Carter ("SAC")
Jane Wankling ("JW")
Lisa Parker ("LP")
Janet Hodges ("JH")
Peter Marett ("PM") – Assistant Head Teacher
Emma Silvestri-Fox – Assistant Head Teacher

Apologies for absence:

Jane Blakeley ("JB")
Ruth Siodlak ("RS")
Leanda Guy ("LG") – Foundation Director
Stephen Whale ("SW") – Hon. Auditor

Welcome

CK welcomed everyone to the Meeting.

Presentation & Discussion on Uniform

Emma Silvestri-Fox was welcomed to the meeting and gave a short presentation on forthcoming changes to the uniform policy: A trouser option was being introduced to aid wellbeing issues and comply with potential discrimination compliance issues. Samples of the proposed trousers were made available.

Approval of Minutes from meeting held on 30 November 2016

The minutes from the meeting held on 30 November 2016 had been circulated prior to the meeting and were approved.

Matters Arising

AS advised that the actions in respect of Data Protection matters remained outstanding.

AS will take forward and also guidelines around (voluntarily) shared personal data such as emails. **[ACTION: AS]**

Treasurers Update

SN reported that the Raffle made a profit of £229 and that 100 Teddies had been purchased at a cost of £493 and that the programme advert cost £100. An Auditors meeting was still to be arranged.

Events

A date of Saturday 11th March was provisionally agreed for the Spring Ceilidh. Discussions ensued around food, kitchen use, posters, eventbrite, pricing etc. Agreed to follow up mostly by email.

Association of Jersey Charities Update

AS advised there was nothing to report.

Funding requests

Following the change of emphasis of the PA it was agreed we needed to review the outstanding funding requests and action if we feel able or advise that this is no longer an option.

Foundation Update

Nothing to report.

Any Other Business

None

Date for the Next Meeting

The next meeting has been scheduled as follows to discuss final points for the Ceilidh:

Meeting: Wednesday 1st March 2017 at 6.30pm in the Library.