

Jersey College for Girls Parents' Association
Minutes of a Committee Meeting
held on Wednesday 12th October 2016

Members Present:

Cathy Keir ("CK") - Chair
Allison Soulsby ("AS") – Minute Secretary
Sandra Noel ("SN") – Treasurer
Jane Wankling ("JW")
Jane Blakeley ("JB")
Peter Marett ("PM") – Assistant Head Teacher

Apologies for absence:

Leanda Guy ("LG") – Foundation Director
Stephen Whale ("SW") – Hon. Auditor
Janet Hodges ("JH")
Lisa Parker ("LP")
Helen Chambers ("HC")
Sally-Ann Carter ("SAC")
Ruth Siodlak ("RS")

Welcome

AS welcomed everyone to the Meeting, although noted that the meeting was not quorate and as a result decisions could not be made at this meeting.

Resignation of officers

The following year representatives have advised of their resignation from the Committee: Alexia Blampied, Annie Le Quesne, Vivien St George,

Approval of Minutes from meeting held on 8 June 2016

The minutes from the meeting held on 8 June 2016 had been circulated prior to the meeting.

Matters Arising from previous Minutes

It was noted that sourcing of a PA "Pop Up" Banner was still outstanding.

Treasurers Report

SN advised that payment has now been made in respect of the science items for the school. There remains only 12 Teddies in stock and AS advised that she had reordered 100 which were due to arrive in mid November.

SN advised that the cheques that had not been presented in respect of the 200 club had now been written back into PA funds. SN suggested that the committee should consider re-launching the 200 club in the near future.

SN has not received any income from the charms and she will liaise with Alexia Blampied to see if any is due.

The committee would benefit from promoting the easy-fundraising and Co-op share number as much as possible. There is currently a balance of approximately £2,800.

Association of Jersey Charities Update

AS advised that there was nothing to report. AS agreed to review the criteria in preparation for a bid and CK will prepare an email for distribution to the teaching staff.

Programme of Events

- 30 November PA AGM & Meeting!
- 6,7,8,9 December 2016 School Production

There was a discussion around the current structure and support for the PA as it appears to be increasingly challenging to get people involved. It was suggested that consideration be given to closer links with the Prep PTA and the JCG Foundation. Also suggested was engagement of parents who might be able to help with events from time to time without being on the committee.

It was suggested that a Year7/8 Disco might be a suitable event for parents to be involved with by serving drinks. PM to check date etc.

School Production – Help Required!

Parents are required to sell raffle tickets on the afternoon of 6th and evenings of 7th, 8th and 9th December for the school production – The Return to the Forbidden Planet. A junior raffle was suggested for the afternoon performance, as this is likely to be attended by children. Raffle prizes are also being sought so please let us know if you can help with either of these requests!

Funding ‘Wish List’ Requests

This item was deferred, as the meeting was not quorate.

Foundation Update

Ahead of the meeting LG had emailed the Committee with her report, a copy of which is appended to these minutes.

Any Other Business

1. PM advised that the College was considering running some taster sessions for parents of JCG student events around wellbeing potentially sponsored or supported by the PA/Foundation. All present agreed that this would be a good idea. PM to explore ideas further.
2. PM advised that the college was reviewing its template for the production of KS3 student reports and shared initial thoughts with the Committee. The committee was supportive of the suggestions and offered some minor feedback.
3. In an effort to consider another events that may engage more with parents a parent/daughter “Bake Off” type of event was suggested using the school HE kitchens. This was considered a good idea and it was agreed to explore further.
4. It was suggested that the PA could run an advert in the play programme. This would have the effect of supporting the running costs of the programme and provided much needed awareness of the existence of the PA and need for new members. Advertising cost would be a one off cost of £100. Committee members would be emailed to give agreement to go ahead asap.

Date for the Next Meeting

The next meeting has been scheduled as follows:

AGM: Wednesday 30th November 2016 at 6.30pm.
Meeting: Wednesday 30th November 2016 at 7.00pm