

Jersey College for Girls Parents' Association
Minutes of a Committee Meeting
held on Wednesday 30th November 2016

Members Present:

Cathy Keir ("CK") - Chair
Allison Soulsby ("AS") – Minute Secretary
Sandra Noel ("SN") – Treasurer
Jane Wankling ("JW")
Lisa Parker ("LP")
Janet Hodges ("JH")
Peter Marett ("PM") – Assistant Head Teacher

Apologies for absence:

Jane Blakeley ("JB")
Sally-Ann Carter ("SAC")
Ruth Siodlak ("RS")
Leanda Guy ("LG") – Foundation Director
Stephen Whale ("SW") – Hon. Auditor

Welcome

CK welcomed everyone to the Meeting.

Approval of Minutes from meeting held on 12 October 2016

The minutes from the (non-quorate) meeting held on 12 October 2016 had been circulated prior to the meeting.

Matters Arising

CK referred to the letter recently sent out giving notice of the AGM. This also set out the slightly changing aims of the Parent's Association, given the increased professional emphasis on fund raising planned by the JCG Foundation, to make PA more community orientated and focused on organising social events for parents, pupils and the wider JCG family which will hopefully improve parental participation. Carl Howarth has suggested that the PA runs three events per annum – such as a Burns night Ceilidh, annual quiz and a BBQ whilst also acting as a parental consultation body/forum and other appropriate activities such as raffles and teddy selling.

The Committee discussed this proposal and the move towards a more 'discursive' approach to parent information evenings. It was agreed that where members had participated in such sessions they had worked well and it was hoped that it might encourage more parents to be involved. Future topics such as study skills and stress management were suggested.

CK asked if the committee supported this change in focus and it was confirmed that a more informal /social meeting setting was considered to be beneficial and whilst fundraising was not a core activity the PA should be open to ideas to be delivered if considered appropriate.

School Production - Raffle

Parents are required to sell raffle tickets on the evenings of 7th, 8th and 9th December for the school production – The Return to the Forbidden Planet.

It was agreed the junior raffle wouldn't go ahead and Janet, Cathy, Allison, Ruth, Sally-Ann and Sandra agreed to sell tickets over the 3 evenings. SN would provide a float. Tickets would be £1 per ticket and 6 tickets for £5.

Prizes were confirmed as: First Prize = £75, Second Prize £24 of Christmas Lottery Tickets and Third Prize of JCG Teddy!

Funding requests

AS asked for confirmation from the meeting for the previously agreed expenditure for the £100 for the PA advert in the School Production programme. Expenditure confirmed.

Any Other Business

PM advised that he had received an email from Governance at Education regarding data Protection and PTAs:

Was the PTA part of the school for DPA purposes or a disparate entity? It was recommended that any PTA should be a disparate entity and the committee agreed this should be the case for the JCG PA.

The PA now needs to register as a data controller. AS will take forward and also guidelines around (voluntarily) shared personal data such as emails. **[ACTION: AS]**

As a result the PA would not have any access to the school's Facebook and Twitter accounts and anything for posting should be routed via PM.

Date for the Next Meeting

The next meeting has been scheduled as follows:

Meeting: Wednesday 11th January 2017 at 7.00pm – 8pm in the Library.

Parents Discussion Topic – Uniform	7.00pm – 7.30pm
PA Meeting	7.30pm – 8.00pm