

**Jersey College for Girls Parents' Association**  
**Minutes of a Committee Meeting**  
**held on Monday 18<sup>th</sup> April 2016**

**Members Present:**

Cathy Keir ("CK") - Chair  
Allison Soulsby ("AS") – Minute Secretary  
Vivien St George ("VSG")  
Lisa Parker ("LP")  
Helen Chambers ("HC")  
Peter Marett ("PM") – Assistant Head Teacher

**Apologies for absence:**

Alexa Blampied ("AB")  
Leanda Guy ("LG") – Foundation Director  
Jane Blakeley ("JB")  
Annie Le Quesne ("ALQ")  
Stephen Whale ("SW") – Hon. Auditor  
Janet Hodges ("JH") – Prep Rep  
Sally-Ann Carter ("SAC")  
Sandra Noel ("SN") - Treasurer  
Ruth Siodlak ("RS")  
Jane Wankling ("JW")

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**Welcome**

CK welcomed everyone to the Meeting.

**Approval of Minutes from meeting held on 23 February 2016**

The minutes from the meeting held on 23 February 2016 were approved.

**Matters Arising from previous Minutes**

It was noted that sourcing of a PA "Pop Up" Banner was still outstanding.

**Website**

PM reported that he and Ruth Lea are holding meetings with the Webmaster to discuss options for revamping the website for September.

**Update on Changes to Tracking Student Progress/National Framework**

It was noted that the Education Department had issued a mailshot recently advising of the changes to the GCSE framework.

**Treasurer's Report**

CK handed out the report from SN and noted that the proceeds of the Year 7 Easter egg hunt (£67.40) still needed to be included. Total Funds are £3,123.

**Association of Jersey Charities ("AJC")**

Annual return and fees have been submitted. Awaiting full details of any school funding requirements to identify an appropriate bid to be made to the AJC.

**Events**

CK reminded that the **Annual Quiz** night was being held on Thursday 28<sup>th</sup> April at 7pm in the JCG Dome.

Quizmaster Stephen Whale was already to go and we agreed entry fees of £5 for adults and £3 for students. Because of complications using the Kitchen equipment, instead of Hotdogs this year it was agreed to provide Wine, Squash and Cakes. Everyone present agreed to

make cakes for the event. CK undertook to buy the wine. AS agreed to revamp last years poster and tickets and PM agreed to forward poster out by Parentmail.

**Year 6 Transition Evening** is on Thursday 30<sup>th</sup> June. AS & CK happy represent the PA. CK to write letter to encourage new parents to join the PA. AS to check number of Teddies and liaise with Katherine Bolton/Ian Meeks about purchasing more.

Other forthcoming events where the PA could consider doing a Raffle are **Summer Concert** on 4 May & Year 8 **Shakespeare Festival** on 6 July. PM to check if a raffle at these events is appropriate.

### **Funding Requests**

Three funding requests have been received so far:

1. Drama Department to replace the old Mac 300 and 250 intelligent lights that are now noisy and not cost effective to repair. The total amount required is £7500.
2. Science Department to replace old pan top balances (£440) & provide biology equipment for new AS & A level practical assessments (£359.48).
3. MFL Department to undertake a mural by Rory McCann featuring images of monuments, works of arts, music etc. from JCG target language cultures to encourage interest in undertaking languages. Letters to local subsidiaries of foreign banks to ask for donations/sponsorship were discussed and PM agreed to check with the head of Department to see what had already been considered/undertaken. Investment required £2,500.

These were discussed and consideration given to the size of the bids (especially the lighting bid).

It was agreed to support the Science bids due to the size of the bid and the need.

It was noted that if it were agreed to support such large bids we would need to create a 'measure' of some sort to track progress and ring-fence the funds raised towards it.

It was agreed to review all bids again once further information on possible co-funding of the Mural was understood.

PM agreed to remind staff to submit requests for consideration.

An update on the position of the Drone was asked for and PM agreed to chase for photos of this with a view to promoting the acquisition and subsequent learning on social media.

### **Foundation Update**

CK gave an update on the Foundation.

### **Any Other Business**

None

### **Date for the Next Meeting**

The next meeting has been scheduled for **Wednesday 8th June 2016 at 6.30pm in The Library.**